20

Kansas Skyward User Group

19TH ANNUAL CONFERENCE

April 7 and 8, 2026

Hyatt Regency Convention Center

26

Day 1: Tuesday, April 7, 2026

7:30 am - 8:30 am Registration and Breakfast (Eagle Ballroom)
8:30 am - 9:20 am Welcome and Introductions

Full Itinerary

Room	Legend	9:30 am - 10:20 am - Work Session #1
Cypress A	SMSB	Bank Reconciliation: Bank Rec Like a Pro
Cypress B	QB	Budgetary: Account Module Reports & Utilities
Birch	QB	Payroll: Exploring Useful Features
Oak	QB	General: General Navigation
Walnut	S&QB	S2Q Time Tracking: Setup
Osage	SMSS	Successfully Migrating to Qmlativ
Maple	QS	Q Future Sched - Course Master Cleanup & Pre & Co Recs
Cedar	QS	Q Activities: Athletic Eligibility
Redbud A	QS	Q Attendance - Attendance Entry & Reporting
Redbud B	S&QS	Q Student Customization: Creating Fields to Use in Online Forms & List Screens
Redbud C	General	General: Be a List Screen Ninja!! - Student or Business Suite - 1st Offering

Room	Legend	10:30 am - 11:20 am - Work Session #2
Cypress A	SMSB	Budgetary: Accounts Payable A-Z
Cypress B	QB	Budgetary: Finance Year End - Preparing for New Fiscal Year
Birch	QB	Employee: Useful Utilities & Reports
Oak	QB	All the small things - Learn how to handle snow days, incrementing years of services, prompt templates and processing lists.
Walnut	S&QB	S2Q Fin: 20/20 Finance - Accounts Payables - Invoice Entry/A/P Runs
Osage	SMSS	SMSS - New User Bootcamp - 1
Maple	QS	Q Student Customization: Personalizing the Experience for My District
Cedar	QS	Q Attendance - Monitoring & Letters
Redbud A	QS	Q CY Sched - New Student - Time & Schedule & Sched Changes
Redbud B	SS	State Reporting - KSDE
Redbud C	QS	QS - New Features

Room	Legend	11:30 am - 12:20 pm - Work Session #3
Cypress A	SMSB	HR: Beginning Employee Data Mining
Cypress B	QB	
Birch	QB	Payroll: Reports
Oak	QB	Import Designer: Beginning Steps on Designing a New Import
Walnut	S&QB	S2Q Fin: 20/20 Fin - Budget Management
Osage	SMSS	New User Bootcamp - 2
Maple	QS	Q CY Sched - Tips & Tricks, Best Practices
Cedar	QS	Q Student - General Navigation
Redbud A	QS	Q Fee Mgmt. - Configuration Deep Dive
Redbud B	SS	State Reporting - KSDE
Redbud C	QB	QB - New Features

Room	Legend	1:30 pm - 2:20 pm - Work Session #4
Cypress A	SMSB	Budgetary Reporting: Data Mining for Pro's
Cypress B	QB	Reporting - Data Mining Finance
Birch	QB	Qmlativ - HR Hiring Process - Overview & Roundtable
Oak	QB	Security: Tips & Tricks
Walnut	S&QB	S2Q: 20/20 HR - Payroll Payables & Summer Payrolls
Osage	SMSS	SMSS - Tips & Tricks - Underutilized Features
Maple	QS	Import Designer: Beginning Steps on Designing a New Import
Cedar	QS	Q Future Sched - Building a Master Schedule
Redbud A	QS	Q Fee Mgmt. - Utilities & Year End Considerations
Redbud B	SS	State Reporting - Ed-Fi Setup - Skyward
Redbud C	QS	Qmlativ Special Ed - Evolving Special Education: Overview & Reflection

Room	Legend	2:30 pm - 3:20 pm - Work Session #5
Cypress A	SMSB	HR: Fiscal Year End Checklist
Cypress B	QB	How do I fix that? Issues encountered in the PO/AP Process
Birch	QB	Reporting - Data Mining Human Resources
Oak	QB	Process Mgmt.: A Beginner's Guide
Walnut	S&QB	S2Q: 20/20 - True Time & Time Tracking Set-up & Processing
Osage	SMSS	SMSS - Fee Management: Common Scenarios
Maple	QS	Q Grad Planning - Set Up of Endorsements & Career Plans
Cedar	QS	Q Imports: Importing Data for Custom Screens
Redbud A	QS	Q Future Sched - Run Analysis & Conflict Resolution
Redbud B	S&QS	20/20 - Student & Family Add Process (SMS & Q Differences)
Redbud C	General	Processing Lists - Reimagined!!

Room	Legend	3:30 pm - 4:20 pm - Work Session #6
Cypress A	SMSB	S2Q Finance: Data Clean-up Checklist for Finance
Cypress B	QB	Budgetary: Accounts Payable Run
Birch	QB	Time Off and Payroll
Oak	QB	Q Business Roundtable
Walnut	S&QB	Time Tracking: Schedules
Osage	SMSS	Stu Mgmt. Migration Topics - What I wish I knew now that I didn't know Then.
Maple	QS	Q Discipline - Reports & Roundtable
Cedar	QS	SMSS - Advanced Data Mining
Redbud A	QS	Q MTSS - Watchlists - Using Data Points in the System
Redbud B	S&QS	Q Student Roundtable & Roadmap
Redbud C	V	American Fidelity: Who the Heck is Gen "Z"?

Room	Legend	8:15 am - 9:05 am - Work Session #7
Cypress A	SMSB	S2Q: What moves from Training to Live
Cypress B	QB	Credit Card Processing
Birch	QB	Time Tracking: Setting up Payroll
Oak	QB	Report Manager - Kickstart your Reporting Adventure
Walnut	S&QB	Custom Forms - Brandi Bloom
Osage	SMSS	20/20: Food Service Comparison/Roundtable
Maple	QS	Q Health: Common Reports & Data Mining
Cedar	QS	Q Message Center & Notifications Roundtable
Redbud A	QS	Q Online Forms - Returning Student Reg for the Upcoming School Year
Redbud B	V	V: Audit-Proof your Skyward: Internal Controls That Actually Work
Redbud C	General	General: Be a List Screen Ninja!! - Student or Business Suite - 2nd Offering

Room	Legend	9:15 am - 10:05 am - Work Session #8
Cypress A	SMSB	S2Q Migration: Data Clean-up Checklist for HR
Cypress B	QB	Budgetary: Making the Most of your Account List
Birch	QB	Employee/Payroll - Setting up Stipends, Supplementals and Special Case Pay Types
Oak	QB	Customization - Custom Projects - Beginner
Walnut	S&QB	Process Development & Staff Resources - Brandi Bloom
Osage	SMSS	20/20: Health - Vaccinations & Vaccination Letters
Maple	QS	Q Food Service - Changes to Q Food Service in 2025
Cedar	QS	Q Grading - Honor Roll, Rank, & Reports - Oh My!!
Redbud A	QS	Q Student - A Day in the Life of a Secretary/Admin Assistant
Redbud B	S&QS	Process Mgmt.: Advanced Features & Flow Control
Redbud C	V	V: Skyward Integrated Virtual Card for a New AP Payment Method; Improve Security, Generate Unlimited Monthly Cash Rebates & Increase Efficiencies." No Cost or Commitment

Room	Legend	10:15 am - 11:05 - Work Session #9
Cypress A	SMSB	S2Q Payroll: Pay Schedules - What & Why are they Needed
Cypress B	QB	Activity - Basic Overview
Birch	QB	Payroll: Manual Adjustments , along with Deductions & Benefits
Oak	QB	Customization - Making Changes to Custom Screens - Advanced
Walnut	V	V: Qmlativ Integrated Solutions for Automation
Osage	SMSS	20/20: Health - Office Visits
Maple	QS	Q Food Service - Applications & App Letters
Cedar	QS	Q Gradebook - Overview
Redbud A	QS	Q Report Manager - Kickstart your Reporting Adventure
Redbud B	S&QS	Your Enrollment, Your Voice: NSOE Feedback & Insights
Redbud C	QS	Q Student - List Screens/Reports - How to Find the Correct Fields!!

Room	Legend	11:15 am - 12:05 pm - Work Session #10
Cypress A	SMSB	S2Q Security: Setup Overview for Business
Cypress B	QB	Budgetary: Budgeting 101
Birch	QB	Position: Matrix Updates & Contracts
Oak	QB	Payroll: Reissue Checks vs Void & Reissue
Walnut	S&QB	Business Migration Topics - What I wish I knew now that I didn't know then
Osage	SMSS	Q Student Process Management - Beginners Guide and linking to Online Forms
Maple	QS	Q Food Service: DC Import & Verification
Cedar	QS	Q Health: Health Plans Forms Creations & Use
Redbud A	QS	Q Report Manager - Jump Start Options for Building a Report
Redbud B	S&QS	Q Data Mining - For Beginners
Redbud C	Sales	DistrictPulse by Skyward - Your Analytics Advantage

SMSB - SMS Business | **QB -** Qmlativ Business | **S&QB -** SMS & Qmlativ Business | **SMSS -** SMS Student |
QS - Qmlativ Student | **S&QS -** SMS & Qmlativ Student | **SS -** Student State Reporting | **V -** Vendor Presentation |
ALL - Stu Mgmt & Business Suite | **SALES** - Sales Demonstration

Upcoming Conferences

2027
04/06/2027 – 04/07/2027
2028
04/03/2028 – 04/05/2028
2028
04/09/2029 – 04/11/2029

Online
https://ksusergroup.wixsite.com/ksug

The Kansas Skyward Users Group is an organization consisting of Kansas public and private school districts, municipalities, and cooperative educational service agencies that use software and related service purchased from or through Skyward. This organization was established to address a number of concerns common to most school districts and municipalities.