



# Kansas Skyward User Group Conference

Monday, April 1 – Wednesday, April 3, 2024

Hyatt Regency Wichita, 400 West Waterman, Wichita KS 67202

## VENDOR/EXHIBITOR REGISTRATION FORM

### Tier 1 Vendor - \$650

Registration includes:

- ✓ 1 - 8' table (power strips, extension cords not included)
- ✓ Wireless internet access within Exhibit Area
- ✓ 2 company representatives – additional representatives will cost \$140 for food/beverages
- ✓ Breakfast & Lunch on Day 1, Breakfast on Day 2

### Tier 2 Vendor - \$850

Registration includes same items as Tier 1 **PLUS**:

- ✓ Advertisements with attendees' welcome packets
  - Vendor-provided brochures/flyers need to be received by steering committee prior to conference to be included in packets
- ✓ A third representative- additional representatives will cost \$140 for food/beverages
- ✓ Option to hold a session for product demo/sales
  - Space is limited for vendor sessions, and these will be scheduled first come, first serve
  - Deadline to reserve space for vendor session is March 15, 2024.

Conference agenda and session descriptions will be posted at <http://ksusergroup.wix.com/ksug> by early Spring.

**HOTEL RESERVATIONS:**  
Contact Hyatt Regency  
888-421-1442 or book online  
**COMING SOON**

Tier Choice: Tier 1 or Tier 2 (Circle One) Vendor: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Number of People Attending: \_\_\_\_\_

Address: \_\_\_\_\_

Amount Enclosed: \_\_\_\_\_

**Make checks payable to:  
Kansas Skyward User Group**

*Please mail completed form and check to:*

USD 262 Valley Center  
Attn: Susan Harris  
143 S. Meridian Ave.  
Valley Center, KS 67147

**Your registration form is your invoice. Please email a copy of registration to**

*bargerr@usd204.net*

Questions? Contact Becky Barger,

[bargerr@usd204.net](mailto:bargerr@usd204.net)

913-667-8112

Be sure to inform the hotel you will be attending the KSUG Conference to receive conference rate. Room rate guaranteed through March 15, 2024.

### TENTATIVE SCHEDULE:

Monday, 4/1/24

Vendor setup available after 7:00 PM

Tuesday, 4/2/24

7:30 -8:30 Registration/Breakfast Buffet

8:30-9:20 Welcome and Introductions

9:30 – 4:20 Sessions

Wednesday, 4/3/24

7:00-8:00 Registration/Breakfast Buffet

7:50-8:05 Welcome and Final Thoughts

8:15-12:05 Sessions